INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES, SHEIKHPURA, PATNA – 800 0014
BIHAR (INDIA)

Memo No.:-…213/EC/19 **DATED- 15/07/2019**

SHORT URGENT TENDER NOTICE NO. Engg./05 (Civil)/2019-20

Sealed tenders in two separate bid system (Technical and Financial) for the following work is hereby invited as per schedule given below:-

1- Last Date, time & place for submission of tender- Up to 26/07/2019 .till 3.30 PM
In the office of the Director, IGIMS, Patna-14
Through Regd./Speed Post /Courier.

2- Date and time for opening of tender-(Technical Bid) - 27/07/2019.at 1:00 PM in Conference Hall, IGIMS, Patna.

3- Date & Time for opening of Price Bid of technically - 30/07/2019.at 3:30 AM.
Suitable bidders.

	CIVIL WORK				
S.N.	**Name of work**	**Estimated cost (In Rs)**	**E.M.D.**	**Cost of B.O.Q.**	**Time of completion**
01	Annual Maintenance Contract (AMC) of Fire Extinguishers, Fire Alarm, Smoke Detector, Glow Sign Board & Fire Hydrant System for different Hospital Building at IGIMS, Patna.	11,08,500/-	22,200/-	2500/-	365 Days
02	Repair and Painting work of PG Hostel No. 01 & 02 and Boy's Hostel 03 at IGIMS, Patna	6,94,000/-	13900/-	1250/-	30 Days
03	Repair and painting work inside area of 100 rooms of Girls Hostel at IGIMS, Patna	6,13,700/-	12500/-	1250/-	30 Days
04	Construction of Store Room for Gas Manifold in North Side of Mortuary Building at IGIMS, Patna	4,93,600/-	9,900/-	750/-	30 Days

The Details Can be Viewed on Institute web site. www.igims.org

Sd/-

DIRECTOR
IGIMS, PATNA

Particulars in brief:

1. Authority to sanction the tender: Director, IGIMS, Sheikhpura, Patna-8000014.

2. **Any Contractor with valid Registration with Bihar Building Construction Department, Bihar Road Construction Department, BSEIDCL, C.P.W.D., Bihar Rajya Pool Nirman Nigam, Indian Railway, may participate in this tender**.

3 Bidder shall have to download tender papers and BOQ from institute website www.igims.org

4. Prescribed forms filled up at specified places and necessary documents must (in hard copy) be submitted in office of the Director, IGIMS, Patna on or before the stipulated time by Regd./Speed Post/Courier. Information regarding tender opening or any corrigendum regarding tender shall be available at the website only. In case of non submission of tender documents in hard copy as per eligibility criteria and technical bid sheet the bidder will be non responsive.

5. a The cost of tender document is non-refundable and it should be **Paid in the shape of Demand Draft in favor of Director, IGIMS PATNA**

6. The Earnest money shall be acceptable with Technical bid in the shape of Demand Draft (DD) in favour of Director, IGIMS, Sheikhpura, Patnaof any schedule bank, otherwise Tender will not be considered as responsive. The Bid validity period of 120 days from the date of submission of tender/quotation.

7. Regarding any information of the proposed work, bidder should contact the Superintending Engineer,

IGIMS Patna on any working day, before submission of bid.

8. The undersigned has right to extend or cancel the Bids without declaring any reason

9- ELIGIBILITY CRITERIA :

(A) (For Civil Work) Experience :-

Interested tenderers, who fulfill the following eligibility criteria, shall be only eligible to participate in this Bid process.

The contracting Firm/ Agency should have satisfactorily completed similar work as a prime contractor during the last five years, ending March 2018.

10) Three similar Completed as per the nature of work in NIT, each costing not less than 40% (forty percent) of the estimated cost or completed two similar works as per the nature of work in NIT each costing not less than 60% (sixty percent) of the estimated cost or completed one similar work as per the nature of work in NITcosting not less than 80% (eighty percent) of the estimated cost.

11. BIDDING PROCESS

DOCUMENTS AVAILABLE

Following documents related to this tender are available at website which should be downloaded by the bidder:-

a) TENDER DOCUMENT (Document available on institute website www.igims.org)

b) TECHNICAL BID SHEET
Bidder shall have to download empty document and upload filled file for evaluation of technical bid.

c) BOQ FINANCIAL BID
Bidder shall have to download BOQ and upload filled file for evaluation of financial bid.

12. EVALUATION OF BID

Bid shall be evaluated in two stages:

a) Evaluation of technical bid which consists of Eligibility of bid and documents to assign with technical bid.
b) Evaluation of financial bid

(13) ELIGIBILITY OF BID

Bidders must submit and upload Notarized and self attested copy of the following documents as well as documents as per technical bid sheet to evaluate their eligibility, otherwise bid will not be considered for Evaluation of Technical Bid and bid will be summarily rejected:-

(i) Required Bank Draft in favour of Director, IGIMS against fee for Tender Papers EMD fee as per instruction in N.I.T.
(ii) Required Earnest money in shape of Demand Draft in favour of Director, IGIMS.
(iii) Valid **Registration with Bihar Building Construction Department, Bihar Road Construction Department.C.P.W.D.,BiharRajya Pool Nirman Nigam, Indian Railway, may participate in this tender**.
(iv) EPF and ESIC No. with up to date challan.
(v) GST registration& up to date clearance certificate.
(vi) PAN No. & Up to date income tax Clearance Certificate
(v) For Electrical work, Agency OR his authorized representative should have Electrical License

(14) DOCUMENTS TO ASSIGN WITH TECHNICAL BID

Bidder should upload the following documents in addition to the required documents as per eligibility of bid in support of technical evaluation. Documents shall be attached in the same sequence as noted down below.

I) Audited Annual Financial Turnover from Chartered Accountant for the years
   a- 2015-16
   b- 2016-17
   c- 2017-18
II) Certificates by Employer for successful completion of works or final payment certificate during last five years, from date of submission of tender, specifying.
   a- Name of work

b- Employer
c- Location
d- Contract amount
e- Date of start
f- Date of completion

III) List of Works in hand (Existing Commitment) specifying

a- Name of work
b- Employer
c- Location
d- Contract amount
e- Date of start
f- Date of completion.

IV) Document showing ownership of plants and equipment needed for successful completion of :-

a- Vibrating machine, drill machine, Mixture machine Fabricating and erection tools/machine etc or required tools for specified work.

V) Details of financial availability:-

a- Undertaking on non-Judicial stamp for cash investment of 25% of estimated cost for this work.

VI) Certificates in the form of Affidavit by the bidder for: -

a- Bidder has not been debar/rescind in last five years for any project which was taken up by bidder
b- Bidder had no relative or any person directly or indirectly involved in design, execution, and supervision and testing of this tender.

VII) Bidding Capacity statement

Bidding Capacity, BC = A x N x 3 ï B

Where,

A= Maximum ATO at current price level (with 8% annual indexation)

N = Time of completion of this tendered work in years

B = Value of works in hand (Existing Commitment of Bidder)

(15) EVALUATION OF FINANCIAL BID

i- The financial bid of only those bidders shall be opened who will qualify in evaluation of Technical Bid.

ii- The Bidder should quote the rates including item of works incorporated in BOQ, all materials, all labour, all taxes, royalty, carriage, tools and plants and contingent expenses.

iii- It will be presumed that the Bidder has carefully examined & have satisfied himself completely with: nature of works, extent of liability of the work, bill of Quantity specification, conditions of Tender, approved quarries, materials carriage leads, condition of the site of works, means of communication, approach road for access to the works site, availability of site, labor in connection with the completion of work etc. No claim either for cost or for extension of time will be entertained on anyone of these or similar ground.

iv- If the overall rate quoted by Bidder is less by or more than 10% of Estimated Cost the tender will be declared invalid and shall be rejected.

v- Quantity of items stipulated in Bill of Quantities may increase or decrease.

vi- If amount of financial bid of bidders are same, work shall be allotted by draw of lots.

vii- Any information related to tender shall be collected from the office of the related Executive Engineer or Superintending Engineer on any working day.

viii- Tender incomplete in any respect shall not be entertained.

ix- Conditional Tender shall not be entertained.

(16) CONDITIONS FOR TENDER

I. On acceptance of tender, it will be obligatory to deposit Initial Security money @ 5% of the amount of the approved tender, in shape of Demand Draft in favour of Director, IGIMS, sheikhpura, Patna-14.Engineer.

II. If Earnest money already deposited along with the tender is likely to form part of Initial Security Money Deposit, then the Balance Initial Security money shall be deposited to execute Agreement, within 10 (ten) days of issue of letter of acceptance of tender, failing which, the offer shall be rejected and Earnest money forfeited.

III. Earnest money of the unsuccessful Bidder will be refunded on request by Bidder.

IV. Power of attorney of authorized signatory and Constitution of firm shall have to be produced by Contractor on demand.

V. Letters issued through registered post shall be deemed to have been served to the bidder.

VI. Notice inviting Tender and conditions for tender shall form part of Agreement.

VII. Agreement shall be executed subject to availability of fund for the job.

VIII. Works shall be executed as per approved design and drawing and as per CPWD specifications. In case of difference of opinion on any issue, the practice laid down in B.I.S. specifications shall be followed.

IX. No construction material or machineries will be supplied by the Department.

X. Materials to be used in works shall be got approved in advance in writing by Engineer in Charge.

XI. Samples of materials including concrete cubes shall have to be tested from the approved Laboratories at Contractorôs cost at different stages of works as per direction of the Engineer in Charge.

XII. No equipment or personnel will be removed from site without permission of the Engineer in Charge.

XIII. Contractor shall keep the Construction site neat and accessible for frequent inspection of works. All facilities shall be provided by contractor for checking the works.

XIV. Site Order Book with numbered pages and bearing the certificate of the Engineer in Charge shall have to be maintained by the Contractor at the site of work, and it will have to be produced to the Engineer in Charge, to record any instruction concerning the work. This shall be the property of the Department after the completion of work.

XV. Undesirable person or rejected materials shall have to be removed from work site by Contractor immediately.

XVI. The Contractor shall arrange necessary accommodation, lighting, drinking water and contingent medical aid for labors at his own cost and Contractor shall comply all labor rules prevalent in the locality.

XVII. The Contractor shall be responsible for any damage or loss to public property due to negligence of his labor or staff and the damages shall be made good at his own cost.

XVIII. Contractor shall be held responsible for any accident occurring due to negligence at works site and compensation against such accident shall be borne by contractor.

XIX. Deduction @ 5% of the total value of each bill shall be made as Balance Security Deposit, so that, net security deposit at the last stage of payment achieves at 10 % of the total value of work done.

XX. No work beyond agreement shall be executed by the contractor unless ordered by the Engineer in Charge in writing in the Site Order Book and the claim for such work shall be

submitted regularly in every month. If the claim is not received in the month to which it relates, it shall be treated as debarred and be disallowed.

XXI. No claim shall be entertained on account of fluctuation in rates, idle labor, non supply of materials or delays due to any other reasons.

XXII. All required papers as per eligibility of bid & documents to assign with technical bid must be notarized for this work by Public notary.

XXIII. <u>All required papers in original must be shown by the bidder only to Executive Engineer (C)/Superintending Engineer, IGIMS on next day at 3.00 PM of opening of technical bid. In case of non production of original documents the bidders will be declared technically non responsive.</u>

XXIV. The Contractors employing trucks for carriage of materials and for other works have to comply with the rules of the Motor Vehicles Act.

XXV. The Contractor shall not be entitled to claim or for compensation, for any loss suffered by him due to (A) Natural calamities, (B) Act of enemies, (C) Transport and procurement difficulties or (D) Circumstances beyond the control of the Department.

XXVI. On Account of Income Tax and GST certain percentage will be deducted from the bill of the contractor as per Government Rule.

XXVII. Royalty Form M and N and related Mining Challan (in original) will be produced along with each bill against minerals consumed during construction.

XXVIII. On non production of Royalty Clearance certificate, necessary recovery on account of royalty charges will be made from the bill of the contractor at the rate prescribed by the Mining Department.

XXIX. Work shall be executed subject to availability of land. No claim shall be entertained in this regard.

XXX. Neither any interest shall be paid nor will any claim be entertained on account of delayed payment due to non availability of fund.

XXXI. The contractor shall have to rectify at his own defective works found during checking or inspection of the higher authorities.

XXXII. On completion of works contractor shall have to remove all materials and leave the space tidy and ready for use, all as per direction of Engineer in Charge.

XXXIII. Agreement of work will be executed as per F2 form and all documents attached will be part of the agreement

XXXIV. All affidavit should on non judicial stamp of RS.1000.00

<u>Note:- Intending bidders shouldenclose all required papers as per Technical Bid sheet and Financial Bid Sheet serially for easy evaluation .</u>

SD/-
DIRECTOR
IGIMS, PATNA